

RISK ASSESSMENT - BLAKEHAY THEATRE

Work Activity / Task:	Acts of Terror
Location:	The Blakehay Theatre
Date:	20 th June 2017 - Reviewed 06/06/18

Potential Hazard	Who is at risk?	Existing Control Measures	Risk Rating	Additional Controls to reduce risk rating	Residual Risk Rating
Acts of Terror through Explosives bought into the building	Everyone	<p>All staff to be vigilant of others. Is anyone acting suspicious? Do they look they should be in the building? Are there any suspicious packages or parcels lying around?</p> <p>If you feel unsure about anyone please use your radio (performances) to call another member of staff to observe with you.</p> <p>If you are still unsure, contact the police or use the radio link to contact the CCTV operator.</p> <p>Use the panic button in the Box office or activate the Fire alarm and evacuate the building if you are still unsure. It is better to get people out rather than risk lives.</p>	5		5
Acts of Terror through cars or vans outside the building	Everyone	<p>All staff to be vigilant of others. Has this vehicle been parked their for a long time? Does it have multiple Parking tickets? Does it look abandoned?</p> <p>If you feel unsure about anything please use your radio (performances) to call another member of staff to observe with you.</p> <p>If you are still unsure, contact the police or use the radio link to contact the CCTV operator.</p>	5		5

Author of assessment: SALLY HEATH	Signature:		Date:	06/06/18
Manager: SALLY HEATH	Signature:		Date:	06/06/18

Review:

A review of this risk assessment is due for completion within 12 months of the last review or when a situation, equipment or employee changes. The review must be recorded below and if necessary a new assessment should be completed.

To be completed by person conducting review:				
Name:	Sally Heath	Signature:		Date:
Any comments regarding risk assessment: No Changes				
Is this risk assessment still relevant?		YES		

If no a new risk assessment should be completed and attached to the front of this assessment.

All employees undertaking this task must read this assessment and sign below to state they have understood its contents and agree to work to the control measures.				
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